

CLARKSVILLE TRANSIT SYSTEM ADOPT-A-STOP FAQs

Can an individual sign up to Adopt-A-Stop or does it have to be a group or business?

Yes, individuals, community groups, businesses, organizations may adopt a stop.

How do I sign up?

All of our application forms and information can be found on our website at ridects.com. You can sign up online using our automated application form, or if you do not have access to a computer or if you simply wish to sign up over the phone, you may call Customer Care at (931-553-2430, Ext. 2126). They will send you an application form along with a packet of information which will include the application form, the safety guidelines, the volunteer liability release form, commonly asked questions and the answers. Once you complete the application, please mail the form to:

Clarksville Transit System
Adopt-A-Stop
430 Boillin Lane
Clarksville, TN 37040

What if I don't know which stop to adopt?

We can help you. Just give us a general area of where the stop you would like to adopt is located and we can let you know which stops in the area are available.

After I send in my application form, how long will it take to process and when can I begin?

We will need three to four weeks to process your application. Once your application form has been processed, you will receive a letter in the mail. This letter will contain all of the information you need about cleaning your bus stop including:

- Letter of thanks and congratulations on adopting a bus stop
- Bus stop number and area map
- Safety guidelines (Dos and Don'ts)
- Instructions and directions telling you how and where to pick up supplies
- Liability Release form

Once we have received your signed liability form(s), we will contact you, and you may then pick up your supplies from Clarksville Transit System, 430 Boillin Lane, Clarksville, TN 37040 and start your pick up.

Where do I pick up my supplies?

You may pick up your supplies from Clarksville Transit System. Please see instructional packet for directions and more information. If you cannot pick up your supplies from Clarksville Transit System, please call Customer Care at (931-553-2430 Ext. 2126) and other pick up options can be made.

Who has to sign a liability form?

Any adult who is volunteering must sign a liability form and either email it to: veronica.williams@cityofclarksville.com or mail it to:

Clarksville Transit System
Adopt-A-Stop
430 Boillin Lane
Clarksville, TN 37040

If you are part of a volunteer group, your group's coordinator is responsible for getting adult group members to sign and return the liability form before you can begin your pick-up duties.

What if I have minors in my clean-up group?

The adult who signs the liability form assumes complete responsibility for all minors in the group.

How far around the bus stop do I have to clean up trash? You only need to pick up trash on the sidewalk surrounding the bus stop - about a five foot radius. Please DO NOT go in the street or on private property. Your safety is of the utmost importance to us. For more detail about where to pick up and other safety tips, please review the Safety Guidelines.

What do I do with my trash?

We encourage participants to take their trash bags with them and dispose of them in their home trash receptacle or in their businesses trash receptacle.

What if there is glass at the stop?

DO NOT pick up broken glass, razor blades, or other anything that might cause a cut or injury to your hands. We suggest you use a broom or litter tongs to safely pick-up dangerous litter. Contact us if you are not comfortable.

What do I do if there is hazardous material present at my stop?

DO NOT pick up any hazardous materials! If you see needles, pill bottles, drug paraphernalia, dead animals, or any other hazardous materials, please call CTS Customer Care at (931-553-2430, Ext. 2126), and we will ensure that the hazardous material is disposed of.

My bus stop sign/shelter/bench has been vandalized/damaged. What should I do?

Please call the CTS Customer Care at (931-553-2430) and notify them about the damage. We will make repairs as soon as possible.

What do I do with recyclable materials?

We encourage you to recycle and dispose of items collected in your personal recycling receptacles.

I have had something come up and was not able to pick up trash at my designated bus stop this week. What should I do?

It is very important that you pick up trash from your designated bus stop every week; however, we understand that instances arise that prevent you from picking up. If that should happen please call Customer Care at (931-553-2430, Ext. 2126) to let us know. If we do not hear from you, we will send you a reminder email after the first missed trash pick-up week. If after 3 weeks you have not contacted us and you continue to not pick up trash at your designated bus stop, you will forfeit your Adopt-A-Stop sponsorship and that stop will be made available for someone else.

I would like to discontinue my Adopt-A-Stop Sponsorship.

Please call CTS so that we may take the necessary measures for terminating your Adopt-A-Stop sponsorship.

Clarksville Transit System is an Equal Opportunity Employer