City of Clarksville
Internal Audit Plan
Fiscal Year Ended June 30, 2011

Rank	Type	Area	Audit	Estimated Hours	Cumulative Hours	Estimated Completion Date
Required by IA Policy	R	CW	Senior Management Expenses	150	150	January 2011
Ongoing	P	CW	Surprise Cash Counts	40	190	Various Months
Ongoing	S	CW	Special Requests	160	350	Various Months
Ongoing	I	CW	Hotline Investigations	100	450	Various Months
Ongoing	C	CW	General Consultation	250	700	Various Months
			Ongoing Audits:		700	
	P	CW	AP City Wide	180	880	August 2010
	P	CW	Records Management	100	980	August 2010
			Audit Follow Up:		980	
	F	CW	Disaster Recovery	30	1010	September 2010
	F	CG	Captial Projects	30	1040	September 2010
	F	CW	Records Management	60	1100	October 2010
	F	CGW	Gas & Water Cash Receipts	30	1130	January 2011
	F	CW	Employee Termination Process	20	1150	September 2010
	F	CW	Cell Phone	20	1170	September 2010
	F	Airport	Airport	30	1200	September 2010
	M	Police	Drug Fund Confiscations	100	1300	August 2010
	A	?	ARRA Grant	250	1550	February 2011
	A	CGW	CGW Sewer Plant Controls/Compliance	300	1850	June 2011
	A	CDE	CDE Work Orders	250	2100	May 2011
	A	CDE	CDE Contracts	200	2300	June 2011
	A	Street	Street Dept Infrastructure Calculation	100	2400	June 2011
	A	CW	City Wide Vehicles	300	2700	June 2011
	A	CGW	CGW Water Treatment Plant	100	2800	
		HR	HR Policy & Procedures Manual		2800	
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Estimate-Hours Available For Audits = 2460 (2 audit staff)
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Audit Types:
R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review

Area:
CW - City Wide
CG - City General
CDE - Dept of Electricity
CGW - Gas and Water
HR - Human Resources