

Transportation Committee Meeting Minutes
Wednesday, May 27, 2020 at 4:00pm
Google Hangout Meeting

MEMBERS PRESENT:

Wanda Smith, Committee Chairperson
Gary Norris
Vondell Richmond
Jeff Burkhart

EMPLOYEES PRESENT:

Paul Nelson, Director
Lori Wallis, Finance Director
Scott Graves, Business Analyst
Veronica Williams, Administrative Support Specialist

CALL TO ORDER:

May 27th at 4:00p.m... Transportation committee meeting was called to order by Chairperson Wanda Smith. The members in attendance are Gary Norrris, Jeff Burkhart and Vondell Richmond. The only member not present was Richard Garrett. Chairperson Wanda Smith entertained a motion for approval of the February 2020 minutes. All were in favor and the minutes were approved.

RIDERSHIP REPORT:

Paul Nelson reported, "The Ridership for February 2020 was 52,446, March 2020 was 48,469 and April 2020 was 38,488. March was impacted by COVID-19 and April was severely impacted due to the COVID. Paul Nelson asked, "If there were any other questions and there were none."

FINANCIAL REPORT:

Lori Wallis went over the Financial Report for the month of April 2020. The budget was amended this year, because of the CARES funding. Lori Wallis stated, "CTS ended up giving back \$850,000 to the local government. CTS financial looks odd for April due to this. The April budget looks like we are over budget, but we are not because we took the \$850,000 out in April."

Lori Wallis explained, "That the directly generated year to date was over budget \$112,240.99. The expenses were over budget \$39,951.25 which gives a year to date under budget \$72,289.74.

COMMITTEE ACTION:

Scott Graves reported, "We need to get the Title VI approved. Title VI is the Civil Right Act of 1964. Every 3 years typically this is due to be updated for changes. This plan has to be voted on by our Transportation Committee." Chairperson Wanda Smith asked, "If you have a complaint, how is it handled and or submitted?" Scott Graves said, "It can be submitted through the CTS bus information email on the website or Paul Nelson." Paul Nelson replied, "It can also be submitted to the FTA. It will come back to us. Then we will put a committee together if it is a valid Title VI complaint to get it resolved."

Chairperson Wanda Smith entertained a motion to accept the update Title VI, Councilman Gary Norris made the motion and Councilman Vondell Richmond seconded the motion. The motion was approved.

CITY COUNCIL ACTION:

None

NEW BUSINESS:

Paul Nelson went over the Transit Center update. Paul Nelson has reached out to the person at FTA to let her know what CTS plans. This way to go ahead and start the conversation with FTA to get the ball rolling.

The Shelter update is CTS has removed 2 old shelters and replaced them and updated some old ones with solar lights. CTS also has a list of a dozen or more shelters to replace. CTS has put an order in for more on the grant we have.

Paul Nelson explained that the Technology bid has been narrowed down to 2 proposers. We will interview on June 2nd and June 9th. Hopefully by the end of the second week in June we will have this awarded to one of the companies and have it done by the end of the summer. Paul Nelson told the Transportation Committee if they would like to come it will be in the IT room downtown at City Hall if anyone would like to join.

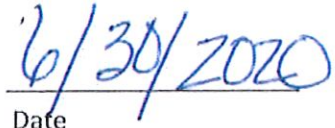
ADJOURNMENT:

Chairperson Ms. Wanda Smith entertained a motion to adjourn. Vondell Richmond motioned to adjourn with Gray Norris seconding. Chairperson Ms. Wanda Smith adjourned the meeting.

PUBLIC COMMENT:

A handwritten signature in blue ink, consisting of several loops and a vertical stroke, positioned above a horizontal line.

Chairperson

A handwritten date in blue ink, '6/30/2020', positioned above a horizontal line.

Date

ADOPTED: June 24, 2020