



PARKING COMMISSION MINUTES

DATE: March 15, 2022

**MEETING LOCATION: CITY HALL MAYOR'S CONFERENCE ROOM
ONE PUBLIC SQUARE
CLARKSVILLE, TN 37040**

I CALL TO ORDER/QUORUM CHECK

The meeting was called to order by Ryan Bowie at 3:00 pm.

Members present were Andrea Herrera, David Shelton, Andy Kean and Councilperson Smith

II PARKING COMMISSION PUBLIC HEARING - RYAN BOWIE, CHAIR

Councilperson Smith moved to go into Public Hearing. Mr. Kean seconded and the motion passed.

Lisa Canfield outlined the process for those who wish to comment. Mr. Bowie reviewed the 3 options being considered. Laure Matta, CFO, reviewed the financials related to the 3 options.

Guest Comments:

Jeff Robinson - Would like to see a study done. Advocates for option C.

Jason Steen - Advocates for option C, but wants to see enforcement for whichever option is chosen.

Taylor Walsh - Advocate for option A or option C. Would like to know if analog meters are more reliable and would they yield a cost savings.

David E. Smith - Advocates for option C.

Jody Isaacs - Advocates for options A or C. Wants to see designated resident and employee parking.

Billy Burgett - Wants to make sure the option chosen is affordable and easy to use.

Lane Lyle - Urged the the Commission to take their time and seek a broad range of outside input before making a decision.

Councilperson Smith motioned to go back into regular session. Ms. Herrera seconded and the motion passed.

III ADOPTION OF MINUTES: February 24, 2022 & March 2, 2022 (Workshops)

Mr. Kean motioned to accept the February 24, 2022 minutes, Councilperson Smith seconded, and the minutes were approved.

Councilperson Smith motioned to accept the March 2, 2022 minutes, Ms. Herrera seconded, and the minutes were approved.

IV **DEPARTMENT REPORTS**

1. **Management Report**

a. **Meter/ParkMobile Report**

Mr. Palmore stated that there are 155 active meters downtown, of which 47 are 4G upgraded. ParkMobile is not active at this time.

b. **Parking Study - The scope of the study will be discussed at the April meeting**

c. **Enlarging Downtown Footprint - Will be covered with the Parking Study**

d. **ParkMobile Refunds - Decisions are being discussed by leadership and once a decision has been it will be reported to the Commission.**

2. **Financial Report**

Year to date, revenues are down \$55,000 while expenses are down \$57,000. For the month, we had a loss of \$19,000, where last year we had a loss of \$20,000 at this time. The Parking Fund balance is \$649,000.

V **NEW BUSINESS**

1. **On-Street Parking Options**

a. **Status Quo - put the IPS meters back up and offer the option to pay at the meter (coins or credit card) or use ParkMobile.**

b. **Offer on-street parking for free (Lots and Garages would use kiosks or ParkMobile)**

c. **Bring back analog meters and offer the option to use coins at the meter or use ParkMobile.**

Mr. Kean motioned to adopt the third option, to bring back analog meters along with offering the option to use ParkMobile. Ms. Herrera seconded the motion, all were in favor and the motion passed. A Special Session to set rates was set for March 21, 2022 at 10:00 am.

2. **Resident - Downtown Discount**

Mr. Kean motioned to postpone this to the next regular meeting, Ms. Herrera seconded, all were in favor and the motion passed.

VI **OLD BUSINESS**

1. **Duplicate Hang Tags**

Andy Kean motioned to reinstate Duplicate Hang tags with a new penalty where violators would lose their duplicate tag for a year. Councilperson Smith seconded, all were in favor and the motion passed. Fines for the violation were tabled until it is on the agenda.

VII **PARKING COMMISSION COMMENTS**

1. **Mr. Kean would like to have outstanding collections on the agenda for the next meeting.**

2. **Mr. Shelton would like to have a validation program listed on the agenda for a future meeting.**

VIII **PUBLIC COMMENTS (limit 5 minutes each)**

1. **Mr. Robinson would like the commission to consider including an assessment of overselling the garages in the parking study.**

2. **Ms. Isaacs expressed concern for proper disposal of used meter batteries.**

IX **VOIDING REQUESTS**

442650, 442644, 170213623 - No action

**170213905, 170213726, - Cut ticket in half and send a letter of explanation
170213811, 170213648, 170115096, 170115039 - Void**

X

ADJOURNMENT -

Councilperson Smith moved to adjourn, Mr. Kean seconded. The meeting was adjourned at 4:33 pm.