



**PARKS + RECREATION COMMITTEE
MARCH 08, 2022 AT 3:00PM
CITY HALL CONFERENCE ROOM, 4TH FLOOR
MEETING MINUTES**

I. PUBLIC COMMENTS

None

II. CALL TO ORDER

The meeting of the Parks and Recreation Committee was called to order by Chairperson Holleman at 3:00 p.m. on March 08, 2022.

III. ANNOUNCE MEMBERS IN ATTENDANCE

Councilperson Travis Holleman
Councilperson Stacey Streetman

Councilpersons Wanda Allen and Wallace Redd were absent.

IV. ADOPTION OF MEETING MINUTES

- January 11, 2022

Due to a lack of quorum, the minutes will be considered at the next meeting.

V. COUNCIL ACTION

None

VI. NEW BUSINESS

- Water Bottle Filling Stations

Councilperson Holleman asked how many parks do not have water bottle filling stations. Jennifer Letourneau indicated that only one park currently has a water bottle refill station while most of the others have water fountains. Councilperson Holleman inquired how much it would cost to replace the water fountains with the refill stations. Annette Saul responded that it would be approximately \$1,700-\$2,000 for just the dispenser. Different options and a possible source for funding were discussed. Councilperson Holleman asked for the top three

locations for a refill station. Jennifer Letourneau answered with Liberty, Heritage, and McGregor Parks.

VII. OLD BUSINESS

None

VIII. DEPARTMENT REPORTS

- HR Update

Jennifer Letourneau listed the open positions within the Department including Grounds & Facilities Maintenance Assistants, Grounds & Facilities Maintenance Technicians, Maintenance Workers, Seasonal Grounds Keepers, Pool Managers, Aquatic Facility Cashiers, Lifeguards, Pro Shop Clerks, Special Events Set-Up, Gym Assistants, Athletic Facility Managers, Part-Time Administrative Assistant, and Summer Youth Program Staff.

Jennifer Letourneau informed the Committee that she is working with Finance, HR and the Mayor to raise the salary for part-time employees. Councilperson Holleman inquired about how many maintenance staff members are still needed for mowing. Jennifer Letourneau responded that two full-time, two part-time, and six seasonal staff members were needed.

Councilperson Streetman asked if part-time employees received insurance. Jennifer Letourneau replied that they do not receive benefits.

- Project Update

- Swan Lake Tennis

The lights have been installed and are operational. Instructions on how to work the lights will be given out on Friday. Employees will be able to operate them from their phones.

- Heritage Park Batting Cage

Construction for the batting cage has begun.

- Coy Lacy Playground Public Input

Jennifer Letourneau reported that the survey received 483 responses. Annette Saul is compiling the information. Councilperson Holleman mentioned that several people would like to have a splash pad at that park. Jennifer Letourneau responded that she is not sure that location could handle a splash pad.

Councilperson Holleman asked when they would have more details on what type of playground equipment will be used. Jennifer Letourneau replied that it will be later this week or next week.

- Beech St. Park

Jennifer Letourneau informed the Committee that they now have the site map and survey. They will next determine what type of amenities can be included comfortably.

Councilperson Streetman asked about the status of the Athletic Complex. Jennifer Letourneau reported that she had just signed off on the bid for the road and utilities that morning. Councilperson Streetman also inquired about the timeline for this project. Jennifer estimated that it should be completed by the end of next year. She also stated that John Hilborn, as the project manager, would have a better idea of how long it would take.

Councilperson Holleman inquired about the Rotary's flag pole at McGregor Park. Jennifer Letourneau responded that the Clarksville High School's club will be choosing between three different flags.

Jennifer Letourneau also reported that the Department has purchased an Ukrainian flag to show support for Ukraine.

IX. ADJOURNMENT

The meeting was adjourned at 3:17 p.m.

Meeting minutes were prepared by Leigh Harpel.

Minutes were approved on April 12, 2022.