

Clarksville Tree Board
December 14th, 2022 @ 4:00 PM
4th Floor Staff Conference Room
City Hall
Agenda

4:00: Call to order—Karla Gargus

Other business/ Public Comments:

Mark Riggins from Gas and Water attending the meeting to discuss the tree replacement on Riverside Drive.

Adoption of minutes from previous meeting.

Continuing business:

City Forester Update – Kathrine

- Xmas Tree chipping and Recycling.
- 2022 TAEP Grant trees are here and ready to plant
- Tree City USA completed
- Growth award started

Old business:

1. Big Tree Contest and Landmark Tree Program
2. Update-Tree Board Members for vacancies: Michael Palmore

New business:

Next meeting:

***January 18th** at 4:00 p.m. 4th Floor Mayor’s Conference Room, City Hall

*RESCHEDULED DUE TO KARLA AND KATHRINE ATTENDING THE MIDDLE TN GROUNDS MANAGEMENT SHORTCOURSE IN FRANKLIN TN.

c. 5:00: Adjourn

Tree Board Meeting October 12th, 4 pm

Attendance: Tree Board members Karla Gargus, Karen Reynolds, Alexandra Wills, and Sheila Clark.

City Staff in attendance: Michael Palmore, Kathrine Killebrew, and Cindy Miller.

The meeting was called to order by Chairperson Karla Gargus at 4:02 pm.

The adoption of Minutes from the last Board meeting was approved. Michael Palmore's name was misspelled and a motion was made to change the spelling. Karen Reynolds motioned to edit. Alex Wills seconded.

Karen Reynolds made a motion to approve meeting minutes.

City Forestry update Kathrine Killebrew, A question was asked if the Tree Board and City Forestry could have a website or email that all of the board members could access for patrons that enter our Art Contests for Arbor Day and Big Tree/ Landscape tree Entries. This would be better to see what communications need to be attended to.

Karla added that it would be a good idea so the Tree Board could store documents in Google Drive for future needs.

Michael Palmore advised that this could be done through our City IT department and a google drive could be set up to accomplish this task.

Big Tree Contest and Landmark Tree Program: Need Social media push. Michael Palmore advised he would help with this and would contact Casey Williams, the city communication specialist.

Board Member Vacancies: Michael discussed there were several applicants he received from the Mayor for the Tree Board positions that needed to be filled. Karla Gargus advised that Levi Main is interested in staying on the tree board, however, he has work and family issues of the Tree Board that keep him from physically attending. Karen Reynolds advised that bylaws are currently needed for the Tree Board to adhere to on a permanent basis and due to this the Board struggles to make quorum each month. Karla will talk with Levi Main about respectfully resigning due to continued absences. Times were discussed to possibly change the Tree board time meetings but it was not viable for the current members.

Michael Palmore advised that there are three vacancies to fill on the Tree Board. It was discussed if the members need to be county or city patrons to be on the board. Also, there is more diversity needed.

Winners of the Art Contest and Arbor Day:

Casey Williams will be needed for pictures and a media post for Tree City USA qualifications. Michael Palmore volunteered to take care of this.

TN Arbor Day Tree Seedling Giveaway: Permission was granted by Parks & Recreation event staff Monical Gonzales to utilize the Triumph pavilion at Liberty park for the March 2023 seedling giveaway.

Updates on Tree Inventory & Tree Canopy Study: Michael Palmore and Kathrine Killebrew will work on the RFP & RFQ for both of these inventories in the next few weeks.

Tree board Bylaws - a move was made by Karen Reynolds to postpone working on the bylaws for the Board. A subcommittee to take care of this was discussed. The motion was made by Karla and seconded by Alex.

Reminders were made that the TN Urban Forestry Council conference and a working conference that Karla Gargus has to attend will need to be canceled due to Kathrine and Tree Chair Karla will not be able to participate. Karla made a motion to cancel the November meeting which was seconded by Alex. The next meeting will be in December.

