

Clarksville Tree Board
October 12th, 2022 @ 4:00 PM
4th Floor Staff Conference Room
City Hall
Agenda

4:00: Call to order—Karla Gargus

Adoption of minutes from previous meeting.

Continuing business:

City Forester Update – Kathrine

- Art Contests/Big tree Contests and other Contests-Discuss how we can set all the registrations to link my work account that way I can better track our applicants. Such as a Tree board google account.

Old business:

1. Big Tree Contest and Landmark Tree Program
 - Distribute flyer to social media etc.
2. Tree Board Members for 3 vacancies: Replacements are needed for:
 - Wes Powell
 - Brian Beuscher
 - Linda Friend (resigned)
 - Here is the link for folks to apply for city board positions:
<https://clarksvilletn.seamlessdocs.com/f/BoardCommissionAppointment>
 - Karla spoke to Levi Main and he is still interested on staying on the tree board; however, he has work and family issues that keep him from attending.
3. The 7 winners of the Art Contest are having a tree planted on their behalf Friday, October 14th at 11am for our annual Arbor Day Celebration. In which they will be attending the event to help plant their trees.
4. The 7 winners were honored at the Clarksville City Council meeting on October 6th.
5. Arbor Day Tree Distribution-March 3rd, 2023. Karla has requested permission from Parks (Monica Gonzales) to utilize the Triumph pavilion at Liberty Park for the tree give-a-away.

6. The Tennessee Environmental Council TN Tree Day will be held March 17th from 9:00 am – 5:00 pm; and March 18th from 9:00 am -2:00 pm. Karla received permission from Parks (: Jennifer Letourneau and Emily Graves) to utilize the pavilion at Edith Pettus Park
7. Updates on Tree Inventory & Tree Canopy Study

New business:

1. Discuss setting up By-laws for the Board-table full discussion until all vacancies are filled. Plan to develop sub-committee to work on writing of by-laws.

Other business:

- Since both Karla & Katy will be out of town at conferences on November 9th, I would like to suggest that we reschedule the November meeting to November 16th.
- TUFC Conference Nov 9 and 10 at Montgomery Bell State Park
- Discussion: Tree donation recommended by Jeff Robinson for the downtown area.

Public Comments:

Next meeting:

**November 9, 2022 at 4:00 p.m. 4th Floor Mayor's Conference Room,
City Hall**

c. 5:00: Adjourn

Tree Board Minutes: September 14, 2022

Meeting called to order at 4:01 PM

In attendance: Karla Gargus, Kathrine Killebrew, Karen Reynolds, Michael Palmore, Cindy Miller, Sheila Clark

Meeting called to Order by Chairperson Karla. The minutes from the August 10, 2022, meeting was approved.

Continuing Business:

Kathrine provided an update for the 2022 TAEP Grant. She indicated that the purchase order was completed and sent to the Heather Farms Nursery, trees are reserved for 1 November.

Riverside Tree Project: Kathrine reported that the Riverside Tree drive is on hold due to issues with the watermain lines. The recommendation from Gas and Water is to remove all the trees. The city forester will have to locate other locations for the trees, suggestions included the Smith Trahern Mansion or Regional Planning Commission. Another option was for Karla and or Kathrine to reach out to other boards in the city to include city street department, building and codes, or businesses.

Arbor Day Celebration is set for March 3rd, 2023, and will include a tree giveaway. Kathrine reported that the USDA/NSRCS office has ordered and donated an additional 250 trees for this event and the distribution site is Liberty Park. Karla has requested permission from Parks and Recreation, Monica Gonzales, to utilize the Triumph pavilion at Liberty Park for the tree give-a-away, she is waiting for a response. Kathrine and Karla do not expect that there will be an issue with the request. There is a total of 2,300 trees for distribution on Arbor Day. Katherine indicated the additional trees ordered were: 100 Flowering Dogwood; 100 Crabapple; 100 Red Mulberry.

Big Tree Contest and Landmark Program: The fliers to promote the program will be distributed by the Master Gardeners. Mr. Palmer will collaborate with Casey Williams, the Communications Specialist to promote the event on social media and local newspapers.

There are three vacancies with the Tree Board that need to be filled. Karla discussed this with the mayor, she was informed they were considering one application but no word yet. Members of the Tree Board were encouraged to share the opportunity and link for residents to apply:

<https://clarksvilletn.seamlessdocs.com/f/BoardCommissionAppointment>

Arbor Day Celebration Dates and Events were confirmed: The date is October 14th at 11 am, and the list of trees to plant has already been discussed. These trees will be planted in honor of the Tree art contest winners that have been already selected previously. It was also discussed to have the recipients receive their certificate during a City Council meeting. A date of October 4th was picked. Councilperson Karen Reynolds will coordinate the certificates at city council. Kathrine will support the presentation on the 4th of October. Kathrine will share the proclamation from last year to update and submit for the event on the 14th of October. Sheila Clark indicated that she would reach out to the Art Winners regarding the dates and times. Kathrine (City Forester) indicated the Tree Board could use 7 trees that were purchased

for the Riverside Drive Tree Project. Mr. Palmore indicated that he would coordinate with the Director of Parks and Recreation, Ms. Jennifer Letourneau regarding the details.

The Tennessee Environmental Council TN Tree Day will be held March 17th from 9:00 am – 5:00 pm; and March 18th from 9:00 am -2:00 pm. Karla received permission from Parks (: Jennifer Letourneau and Emily Graves) to utilize the pavilion at Edith Pettus Park for the tree giveaway.

Updates on Tree Inventory & Tree Canopy Study. There has been no action on these items. The canopy study will require a request for proposal (RFP) and the Tree Inventory will a require a request for qualifications (RFQ). Mr. Palmore will follow up with Mr. Wes Powell and Mayor Pitts. Mr. Powell has the list of companies, and the mayor will verify that we are following the correct process.

New Business:

Discuss setting up By-laws for the Board-table full discussion until all vacancies are filled. Plan to develop sub-committee to work on writing of by-laws once all empty positions on board have been filled.

Sustainability Board Event-Efficiency Expo Details: The event will be held on September 24, 2022, at the Burt Cobb Recreation Center 10am-noon. The Tree Board and Master Gardeners will partner to support the event and conduct youth activities at their booth. There will be 3 tables provided to support the activities. Karla will coordinate for needed supplies and volunteers.

Other business:

TUFC Conference Nov 9 and 10 at Montgomery Bell State Park. Fee for event will be \$200 for nonmember and \$150 for standing members. Tree Board and Forestry has been asked to give a talk on Tree Board Effectiveness for our community. There is money in the budget for Tree Board members to attend. Kathrine plans on attending and the Tree Board will possibly send a few members also. Sheila Clark indicated that she would check her schedule and inform Karla if she is available to attend.

Tree Donation recommended by Jeff Robinson for the downtown area was discussed and it was decided that the locations listed for the trees were not viable options. Kathrine indicated she would reach out to Jeff Robinson.

Meeting adjourned at 5:13 PM.