



**STREET/GARAGE COMMITTEE  
AGENDA**

**DATE: August 24, 2020**

**LOCATION: Street Department Conference Room, 199 Tenth Street**

**Google Meets Meeting ID [meet.google.com/rwr-pwoe-mtz](https://meet.google.com/rwr-pwoe-mtz)**

**Phone Numbers (US)+1 929-249-4754 PIN: 969 450 837#**

**TIME: 3:00 P.M.**

- I. CALL TO ORDER
- II. ANNOUNCE MEMBERS IN ATTENDANCE (Verify Quorum)
- III. APPROVAL OF ELECTRONIC MEETING  
*"In order to comply with the technical aspects of the Governor's Executive Order regarding holding open meetings in a forum other than in the open and in public, this governing body determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak."*
- IV. ADOPTION OF MINUTES: (July 27, 2020)
- V. DEPARTMENT REPORTS
  - A. Street Department Reports - David Shepard
    1. Department Report
    2. Capital Project Update
    3. Site Review/Traffic Assessment Update
  - B. Garage Department Reports - Billy Lee
    1. Monthly Report
- VI. COMMITTEE ACTION REQUIRED (no action required)
- VII. CITY COUNCIL ACTION REQUIRED (no action required)
- VIII. PUBLIC COMMENTS (5 minutes each)
- IX. ADJOURNMENT

STREET/GARAGE COMMITTEE  
Minutes

DATE: July 27, 2020  
LOCATION: Street Department Conference Room  
199 1th Street  
Clarksville, TN 37040  
TIME; 3:00 P.M

Members Present:	EMPLOYEES PRESENT	
Tim Chandler	David Shepard	Eric Salmon
Jeff Henley	Billy Lee	Shirley Williams
Ron Erb	Scott Bibb	Chris Cowan
Richard Garrett	Jeff Bryant	

MEMBERS ABSENT:  
Gary Norris

The meeting was called to order by Councilman Chandler.

The adoption of the minutes for February 24, 2020 and minutes for January 27, 2020, we approved unanimously by the Street Committee.

Mr. Lee, from the City Garage, gave the committee his monthly report to the committee with no objections.

The committee voted unanimously to approve a resolution pertaining to prohibiting through traffic, lighting and/or signage to prevent tractor/trailer trucks from turning right from Riverside Dr. onto College Street.

Committee also voted unanimously on the Storm Water Manual, revision of Chapter 5 & 8.

Chris Cowan gave a update on the Street Departments Capital Projects.;

WHITFIELD ROAD IMPROVEMENTS – Appraisals are complete. Negotiations have BEGUN  
TYLERTOWN OAKLAND ROAD IMPROVEMENTS – Appraisals continue.  
TYLERTOWN DRAINAGE – Construction has been on hold until next spring.  
DUNBAR CAVE BRIDGE REPLACEMENT – There should be a contract for the Mayor to sign in a few days.  
CEMETERY RETAINING WALL – They should begin pouring the wall by end of week. Ed Neely says they should be done by the end of the month.  
NEW SIDEWALKS – Construction is continuing  
LILAC LANE DETENTION – We have a verbal agreement to sale for \$40,000.00. Stanley Ross is working on a contract.

The meeting adjourned at 4:00 P.M.

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## **Capital Projects Update**

August 19, 2020

### **Jeff Bryant**

**Whitfield Road Improvements** - Appraisals are complete. Negotiations have begun. Properties Closed = 16 Agreements = 9 Negotiating = 22 Eminent Domain = 3. CDE claims they don't have any of their utilities outside of easements.

**Tylertown Oakland Road Improvements** - HDR is waiting on a contract with Gas and Water before moving forward with additional appraisals.

**Tylertown Drainage** - Construction has been put on hold until next Spring.

- We have a meeting scheduled with our consultant to discuss the revised appraisals before meeting with property owners. That meeting is scheduled for tomorrow.

**Dunbar Cave Bridge Replacement** - Contracts are at City Hall

**Cemetery Retaining Wall** - Ed Neely says they should be done by the end of the month.

**New Sidewalks** - Construction is continuing. Waiting to receive the change order back to give Jimmy the go ahead to begin design for this years sidewalks.

**Lilac Lane Detention** - We had a verbal agreement to sale for \$40,000. Stanley Ross is working on a contract now. Owner has since requested over \$50,000 for the property.

### **Chris Cowan**

**Dunlop international.** Grading of the site has been conducted. Traffic signal poles have been located, drilled and poured. Boring work to install conduit is being done this week. Sessions Paving should be milling and paving starting next week. Sessions has offered a substantial completion date of 10/16/20. We have requested a quicker turnaround time.

**Adaptive signal** - A draft of the environmental documents is under review bt CSD. A team from Barge has been on site this week collecting data as they develop a concept plan. We have also had two team meetings discussing the goals of the system and the technology options available. Currently on a 12 month schedule.

**Northeast corridor** - Continuing with ROW acquisition. Gresham has provided all legal descriptions and maps of needed ROW. We have hired appraisers and title work experts.

Negotiators are scheduling meetings with property owners. Pipeline Company working to determine conflict and relocation their line.

**Rossvie** - Meetings with Contractor, CEI, City representatives and Utility Companies held in the office and in the field. Estimated 6 months of utility relocation for CDE/ATT/Charter. Contractor will be determining a schedule of work activities for our review. Gas and water facilities being done as a part of this contract.

Phase 2 ROW acquisition progress: properties have completed appraisals and need to finalize negotiation; 13 agreements have been reached and they are ready to be closed, 53 properties are completely closed, 1 property remains in the eminent domain office of TDOT.

**Meriwether Trenton** - The Church has signed the agreement to easement purchase for this project. Pre-construction meeting held. Traffic control and construction activity should begin within the next two weeks.

**College 4th** - Need to install push buttons at third and college. Payment authorization to the property owner for easement has been submitted. Purchase of detection system to be included in project.

**Intersection Modification** - Preliminary design plans submitted to CSD for review. Consultant is meeting with utility companies to discuss conflicts. Dunlop/Ted Crozier; Glendale/US 41A Bypass; Tiny Town Rd/Allen Rd; Fire Station and SR 76. Discuss Allen Rd and Tiny Town schedule.

**Roadway Striping** progress - 650,000 LF of 4" line has been put down in May, June, July and August.

**School zone controllers** - old controllers will be set for CMCSS start date of Aug 30th. Replacement controllers will be installed after manufacturer schedules training.

Street and City Garage Committee Meeting

City Garage Monthly Report

For the JULY of 2020

City Wide Vehicle Expense Totals: \$ 145,135.10

Requisitions turned into Finance Department: \$ 139,500.99

Total number of Work Orders: 411

Total number of Work Order hours: 975.25

Total Parts Cost: \$ 43,578.05

Total Tire Cost: \$ 13,092.73

Total Aims Unit Cost: \$ 614.18

Total Labor Cost Billed to Gas & Water: \$ 804.65

Outside Work: \$ 251.00

City Wide Gas and Diesel Totals Price from Fuel Master Onsite:  
Unleaded: \$ 53,667.72  
Diesel: \$ 10,430.56  
Total: \$ 64,902.93

City Wide Gas and Diesel Total Gallons from Fuel Master Onsite:  
Unleaded: 38,290.19  
Diesel: 7,695.68  
Total: 45,985.87

Citywide Gas and Diesel Total Price from Wex Offsite:  
Unleaded: \$ 13,007.96  
Diesel: \$ 9,630.32  
Totals: \$ 22,638.28

Citywide Gas and Diesel Total Gallons from Wex Offsite:  
Unleaded: 8,898.28  
Diesel: 5,798.50  
Total: 14,696.82

**Fuel Purchases Onsite: Deliveries:** Unleaded 39,813 total gallons  
Diesel 7,925 total gallons

Fuel Cost Unleaded: \$1.39 per gallon (last delivery on 07/29/2020)

Fuel Cost Diesel: \$1.3203 per gallon (last delivery on 07/20/2020)

Garage Vehicle Repair Totals: No repairs

Garage Fuel Use Totals: 39.73 Gallons fuel, total cost \$ 56.02

Bill Lee  
Fleet Manager