



FAIR HOUSING BOARD

Date: August 22, 2022

Time: 10:00 a.m.

**Location: Neighborhood and Community Services
Conference Room, 1 Public Square, Suite 201
Clarksville, Tennessee**

AGENDA

- 1) CALL TO ORDER
- 2) ATTENDANCE
- 3) ADOPTION OF MINUTES: May 23, 2022
- 4) INTRODUCTIONS
- 5) LIMITED ENGLISH PROFICIENCY (LEP) FOLLOW UP – DENNIS NEWBURN
- 6) FAIR HOUSING ORDINANCE DISCUSSION – ATTORNEY LANCE BAKER
- 7) LEAD SAFE HOUSING
- 8) PUBLIC COMMENTS (*five minutes each*)
- 9) ADJOURNMENT



FAIR HOUSING BOARD

May 23, 2022

MINUTES

CALL TO ORDER

The meeting of the Fair Housing Board was called to order by Chairperson Mark Kelly on Monday, May 23, 2022, at 10:00 a.m. in the Clarksville Neighborhood and Community Services Conference Room, 1 Public Square, Suite 201, Clarksville, Tennessee.

ATTENDANCE

The following members were present at the meeting:

Chairperson Mark Kelly; Board Members Rob Selkow, Deb Haines-Kulick, and Ben Stanley; Clarksville Neighborhood and Community Services (CNCS) staff members Dennis Newburn, LaVon Bracey, and Crystal Griffith; and Internal Auditor Charlie DeHarde. Those not in attendance were Board Member Rhonda Kennedy and City Attorney Lance Baker.

APPROVAL OF MINUTES

Chairperson Kelly entertained a motion and second to adopt and approve the minutes. Board Member Haines-Kulick made a motion to adopt the minutes of the February 28, 2022 meeting. The motion was seconded by Board Member Stanley and passed unanimously.

INTRODUCTIONS

Those in attendance provided self-introductions.

LIMITED ENGLISH PROFICIENCY (LEP) OVERVIEW

Dennis Newburn began the discussion by explaining that language barriers, as well as related comprehension barriers, often lead to difficulty obtaining services by many members of our community. Mr. Newburn provided an overview utilizing the following information and related materials:

- YouTube video titled “Limited English Proficiency”
<https://youtu.be/tMl3Ct3fjlo>
- USDA Handout distributed: “I Speak Statements”
[I Speak Statements.pdf](#)
- CNCS Limited English Proficiency slide presentation which included information regarding Title VI Section 601 of the Civil Rights Act of 1964, Executive Order 13166, and the LEP Four Factor Analysis
[LEP slide presentation.pdf](#)

FAIR HOUSING ORDINANCE DISCUSSION

This item will be moved to the next meeting for discussion with City Attorney Lance Baker.

The next board meeting will be held on June 26, 2022.

DISCUSSION ON POSSIBLE FALL FAIR HOUSING ACTIVITIES

Mr. Newburn explained that LEP barriers should be considered before moving forward with planning Fair Housing Activities. At the next meeting, the board will discuss how Limited English Proficiency (LEP) can be promoted.

- CNCS will provide information regarding how LEP is already being addressed by the City, Clarksville-Montgomery County School System (CMCSS), and the City Police Department
- The board will provide ideas based on what they have seen around the United States

PUBLIC COMMENTS *(five minutes each)*

There were no public comments.

ADJOURNMENT

Chairperson Kelly adjourned the meeting at 11:06 a.m.