

## **Clarksville Human Relations Commission**

### **January 19, 2021 Meeting Agenda – Revised 01/14/2021**

Meeting Held online with Gotomeeting.com : **6:30 p.m.**

Human Relations Commission  
Tue, Jan 19, 2021 6:30 PM (CST)

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/168329861>

**You can also dial in using your phone.**

United States: [+1 \(312\) 757-3121](tel:+13127573121)

**Access Code:** 168-329-861

1. Confirm Quorum
2. Approval of Minutes
3. Old Business
  - a. Follow up on Tennessee Minority Business Alliance event on January 27
  - b. Follow up on Teacher Appreciation Event
4. New Business
  - a. Expenditures and Creation of Subcommittee for Teacher Appreciation Event
  - b. Discussion of Meeting between Commission Members and Mayor Pitts
    1. Review of Prior Events
      - a. What were the event objectives and were they achieved?
      - b. Were there challenges meeting those objectives and what were they?
      - c. Were team member roles and expectations clearly defined and information available to ensure individual and team success?
      - d. What were your successes? How can you replicate those successes at your next event or make even better?
      - e. Did your event serve your stakeholders (sponsors, partners, board members)?
      - f. How effective and efficient was your registration process?
    2. City Purchasing Policy

3. Finance Policy
  4. Payment Process
  5. Meeting and Event Locations
- c. Discussion on Goals, Event Planning, and Budget for 2021 (30 minutes maximum)
  - d. Discussion of Commission Membership and Attendance
  - e. Discussion of Plaques or other Commemorations for Departing Members
5. Adjourn