



## **PARKING COMMISSION AGENDA**

**DATE:** January 19<sup>th</sup>, 2021

**LOCATION:** City Hall Mayor's Conference Room  
**City Hall, 1 Public Square**

IN AN EFFORT TO FACILITATE THE CONTINUED RESPONSE TO THE CORONAVIRUS DISEASE (COVID-19), THIS MEETING WILL BE CONDUCTED VIA ZOOM.

**TIME:** 3:00 P.M.

**I. CALL TO ORDER**

**II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)**

- Ryan Bowie**
- Carol Clark**
- Andrea Herrera**
- Councilman Travis Holleman**
- Vacant**

**III. ADOPTION OF MINUTES: December 15th, 2020**

**IV. GUEST(S):**

- 1. Public Comments (limit 5 minutes each)**

**V. DEPARTMENT REPORTS**

- 1. Financial Report**
- 2. Meter Report**

**VI. NEW BUSINESS**

- 1. Garage Leased Spaces**

**VII. OLD BUSINESS**

- 1. Metered Parking on Main Street**
- 2. Curbside Parking Spaces**
- 3. Electric Vehicle Charging Space**

**VIII. MISCELLANEOUS DISCUSSION**

**IX. VOIDING REQUESTS**

**X. ADJOURNMENT**



## **PARKING COMMISSION MINUTES**

**DATE: December 15, 2020**

**MEETING LOCATION: 4<sup>th</sup> FLOOR CITY HALL MAYOR'S CONFERENCE ROOM  
CITY HALL, 1 PUBLIC SQUARE  
CLARKSVILLE, TN. 37040**

**I. CALL TO ORDER/QUORUM CHECK**

The meeting was called to order by Ryan Bowie at 3:00 pm. Members present were Carol Clark, Andrea, Herrera and Councilman Travis Holleman. It was noted that Morgan Knight has officially resigned—Mayor Pitts will be appointing a replacement.

**II. ADOPTION OF MINUTES:**

November 17<sup>th</sup>, 2020

Councilman Holleman made a motion to approve—Mrs. Clark seconded--all members voted in favor.

**III. GUEST(S)**

Michael Palmore-Premier Parking

**IV. DEPARTMENT REPORT**

**Financial Report:** The financial report was provided by Regina Hampton. Mrs. Hampton began with the month to date report for the month of November. We had \$44,681 in revenue for the month of November—compared to last November that's a large increase—from October to November the amount we collected for tickets went up about \$6,000. Collection letters were sent out which led to this increase. There was also an increase in downtown and meter money. Expenses were \$26,833—profit this month of \$9,931. Year to date numbers--\$207,093 for revenue, expenses are \$169,594—including depreciation there is a loss of \$2,084.

**Meter Report:** Michael Palmore provided the report. We have 28 meters that need to be shipped back. 196 are in the field that are fully operational. We have 11 that need to be updated with IPS—which are potential back up. Mrs. Hampton reported that we are looking at sending these back in sections—soon we will need to operate with 5G—currently our modems/kiosks cannot operate with 5G—they need to be updated. It cost \$185 to upgrade each meter—Mr. Bowie asked if we could partner with CDE so that it wouldn't be as expensive. Mr. Palmore mentioned he did ask IPS if we could just be sent the modems and us do the upgrades ourself.

**V. NEW BUSINESS**

1. **Cumberland Plaza Leased Spaces**—Chris Wilson and Mr. Palmore provided info/suggestions on how to best utilize open spaces on Cumberland 4A. Mr. Wilson reported that we would have 25-30 spaces if we wanted to add more reserved parking that we could use for the Cumberland and Roxy Lot waiting list. Mrs. Bradbury thought this would definitely help and be a good idea. There was also discussion about allowing Foster Care Review Board to park anywhere on days that they were there (not reserved parking) which