

CITY OF CLARKSVILLE
CITY GARAGE
CLASS SPECIFICATION TITLE: SENIOR EQUIPMENT MAINTENANCE
MECHANIC

<u>BAND</u> B	<u>GRADE</u> 3	<u>SUBGRADE</u> 2	<u>FLSA STATUS</u> Non-Exempt
<u>CLASS SUMMARY:</u> This is the fourth of five levels in the Equipment Maintenance series. Incumbents analyze, inspect, test, maintain and repair a variety of specialized vehicles and equipment. Responsibilities may include maintaining and repairing fire department vehicles and apparatus; prioritizing repairs; welding and fabricating parts; maintaining maintenance and repair records; and performing the duties of the lower levels.			

<u>TYPICAL CLASS ESSENTIAL DUTIES:</u> (These duties are a representative sample; position assignments may vary.)		<u>FRE- QUENCY</u>	<u>BAND/ GRADE</u>
1.	Diagnoses, repairs, cleans, adjusts and installs systems on specialized vehicles and equipment involving repair and replacement of such parts as carburetors, fuel pumps, starter motors, distributors, generators/alternators, voltage regulators, wiring, switches, batteries, radiators, thermostats and water pumps.	Daily 25%	B2
2.	Performs repairs to vehicles and light or heavy equipment, which includes: changing tires, replacing brakes, servicing transmissions, changing engine gaskets and parts, and/or performing related activities.	Daily 30%	B2
3.	Performs vehicle servicing activities, which includes: changing oil; checking fluid levels; inspecting equipment; and performing other related activities.	Daily 25%	A1
4.	Fabricates and/or modifies tools as necessary which may include welding and/or other related procedures.	Daily 10%	B2
5.	Completes a variety of logs, documents, and/or simple reports regarding quantity of materials handled, equipment operations, vehicle conditions, maintenance and repair activities, and/or related information.	Daily 10%	B2
6.	Performs other duties of a similar nature or level.	As Required	N/B

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TRAINING AND EXPERIENCE (positions in this class typically require):

High School Diploma or equivalent (G.E.D.), one year of specialized or technical training in vehicle and/or equipment maintenance, and five years experience in heavy truck mechanical maintenance and repair; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

LICENSING REQUIREMENTS (positions in this class typically require):

Licensing Requirements:

- Class A Commercial Driver's License
- Automotive Service Excellence Certificate in Heavy Truck Repair
- Self Contained Breathing Apparatus Repair Certification
- Forklift Operators License

KNOWLEDGE (position requirements at entry):

Knowledge of:

- Skilled vehicle and/or equipment maintenance and repair practices and procedures in assigned area of responsibility;
- Applicable tools and equipment;
- Diagnostic devices utilized in identifying vehicle and/or equipment malfunctions;
- Occupational hazards and safety precautions;
- Metal fabrication techniques;
- Recordkeeping principles;
- Computers and related software applications.

SKILLS (position requirements at entry):

Skill in:

- Prioritizing and assigning work;
- Using applicable tools and equipment;
- Maintaining and repairing vehicles and equipment;
- Detecting and diagnosing vehicle and equipment malfunctions;
- Fabricating and modifying tools as necessary;
- Maintaining operational records and reports;
- Using a computer and related software applications;
- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to give and receive work direction.

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PHYSICAL REQUIREMENTS:

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.

Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Incumbents may be subjected to moving mechanical parts, electrical currents, fumes, odors, dusts, gases, poor ventilation, oils, extreme temperatures, inadequate lighting, work space restrictions, intense noises and travel.

NOTE:

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.

CLASSIFICATION HISTORY:

Draft prepared by Fox Lawson & Associates, a Division of Gallagher Benefit Services, Inc. (CMC)
Date: (09/2010)

SALARY

Grade B – 32 \$41,275

Please complete the City of Clarksville application available at the Career Service Center of TN – 350 Pageant Lane – Clarksville, TN 37040