



**U. S. Department of Housing and Urban Development**

Knoxville Field Office, Region IV  
John J. Duncan Federal Building  
710 Locust Street, Suite 300  
Knoxville, Tennessee 37902 - 2526

June 29, 2011

Keith Lampkin, Community Development Director  
Office of Housing and Community Development  
One Public Square  
Clarksville, TN 37040

Dear Mr. Lampkin:

I am pleased to transmit to you the U.S. Department of Housing and Urban Development's (HUD) approval of the City of Clarksville's Program Year 2011 Consolidated Annual Action Plan, which begins on July 1, 2011. The total allocation for your jurisdiction is \$1,154,438 and it is being approved as follows:

Community Development Block Grant (CDBG) Program	\$ 739,377
HOME Investment Partnerships (HOME) Program	\$ 415,061

The Department commends the City and in particular Keith Lampkin, along with the staff of the Office of Housing and Community Development on the efforts which successfully completed this Consolidated Annual Action Plan. The goals and objectives developed through this process will provide and expand the foundation for partnerships at all levels of government with citizens and the private sector, including for profit and nonprofit organizations. These partnerships have proven to be invaluable as you and your partners address the problems of affordable housing, homelessness, community development needs, and economic opportunities for all citizens, particularly for very low- income and low-income persons. In addition, these programs are instrumental as your community and the nation address pressing housing and economic problems and address the needs of our citizens.

Although we noticed that the City used the Consolidated Plan Tool to complete its Annual Action Plan, and we commend the staff for that endeavor, the Department has moved forward to better assist our grantees as they develop the Consolidated Plan/Annual Action Plan. As you are aware, the Department has developed the Consolidated Plan Enhancements which will be launched in 2012. The Enhancement will incorporate the Consolidated Plan and Consolidated Annual Action Plan into the Integrated Disbursement Information System (IDIS) and connect goals to activities and outcomes. It will include a mapping feature and include data that covers all uses of grant funds. The Enhancement has been tested in several pilot entitlement areas and the proposed changes may be found at [www.hud.gov/cpd](http://www.hud.gov/cpd).

Concurrently, grantees should continue to use IDIS for reporting accomplishment and performance information and drawing down funds as frequent as possible for eligible activity expenditures. Data entered into IDIS has been used to provide current information to Congress and our citizens on progress made with the Consolidated Planning dollars. In addition, the IDIS data will be used to generate reports on our website at <http://www.hud.gov>.

Enclosed are the Action Plan Grant Agreements that incorporates the CDBG Entitlement Agreement (HUD 7082), HOME Investment Partnerships Agreement (HUD 40093), and Funding Approvals. The three sets of originals require your Mayor's signature. These constitute the contract between HUD and the City of Clarksville. You should note, if included, any special conditions included in the Funding Approvals (Item 8 for CDBG and Item 11 for the HOME Program). For the Department, the management of the Consolidated Plan, including the Consolidated Annual Action Plan, is handle by the Office of Community Planning and Development (CPD). I have signed the agreements and applicable funding approval forms. Please retain one set of originals for your records and return the other two sets to CPD as noted below:

U.S. Department of Housing and Urban Development  
Mary C. Wilson, Director, CPD  
John J. Duncan Federal Building, Suite 300  
710 Locust Street, SW  
Knoxville, TN 37902

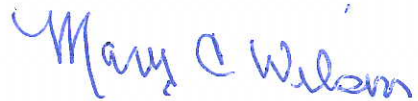
Failure to execute and return the grant agreements within 60 days of the date of this letter may be considered to constitute rejection of the grant and cause for HUD to determine that the funds are available for reallocation to other grantees. We also ask that you and your staff take time to review the Consolidated Plan Advice and Guidance which provides essential information that will assist the City with implementing activities and planning for the next Annual Plan submission. In addition, you are reminded that the year- end reporting on 2010 program performance and accomplishments in the Consolidated Annual Performance and Evaluation Report (CAPER) is due to CPD 90 days after the end of the 2010 program year. At this time, no new guidance has been received from our Central Office, and grantees are advised to follow the format used for last year's CAPER reporting.

At the same date for submission of the CAPER, the Section 3 Program report is due to HUD's Economic Opportunity Division in Washington, DC. Grantees may submit the Annual Section 3 report either: on line at [www.hud.gov/section3](http://www.hud.gov/section3); fax at (202) 708-1286; or by mail to:

U.S. Department of Housing and Urban Development  
Attn: Economic Opportunity Division  
451 Seventh Street, SW, Room 5235  
Washington, DC 20410

We look forward to working with the City during the year to accomplish the goals set forth for your jurisdiction. In the meantime, if you have any questions regarding this letter, please contact me at (865) 545-4391.

Very sincerely yours,



Mary C. Wilson, Director  
Office of Community Planning  
and Development

Enclosures

cc:

Honorable Kim McMillian  
Mayor of Clarksville